



Contractor Agreement

4-Mar-09

This agreement dated _____ by and between Secure Comm Technologies, Inc. address 18530 Mack Ave., #324 Grosse Pointe Farms, MI USA and located at _____.

Whereas, Secure Comm Technologies, Inc is desirous of hiring Contractor to provide services, maintenance and installation of telephone system as a sub-contractor for Secure Comm Technologies, Inc. to various customers.

Whereas, contractor is desirous of providing service, maintenance and installation of telephone systems as a sub-contractor to Secure Comm Technologies, Inc. for various customers.

1. Contractor agrees that customer provided by Secure Comm Technologies, Inc. is the sole customer of Secure Comm Technologies, Inc. and contractor will not solicit, sell, install, service or maintain without going through Secure Comm Technologies, Inc. Contractor agrees not to perform any work directly or provide information to customer about contractor or arrangement with Secure Comm Technologies, Inc.

2. Contractor agrees, as the service company for Secure Comm Technologies, Inc. customer, to provide service to the best of its ability within 24 hours of notification that service is needed. Contractor also agrees to service the system within 4 hours of notification by Secure Comm Technologies, Inc., when possible, if the system is in an emergency situation. Emergency is defined as 75% of the system not in service operation. Contractor agrees to be available for service between the hours of 8:00 a.m.- 6:00 p.m. in the customer time zone - Monday through Friday and 24 hours a day, seven days a week in case of emergency service.

3. Secure Comm Technologies, Inc. agrees to pay contractor within 30 days of being billed for the services. Contractor and Secure Comm Technologies, Inc. agree to the following prices.

• **1) Service:**

o Labor rate

■ Hourly Rate \$ _____

Secure Comm Technologies, Inc. agrees to pay Contractor from the arrival time at the customer site up to the departure time.

• **2) Materials**

o Secure Comm Technologies, Inc. at its option may provide materials to contractor or receive materials from contractor. Contractor markup on materials should not exceed 20%.

- **3) Moves, Adds and Changes (MAC)**
 - o Can be provided on a time and materials basis (see items 1 and 2) or on a turnkey basis with a written quote submitted to Secure Comm Technologies, Inc. for approval.

- **4) System Installations**
 - o Installation will include MDF build out and material, programming, installation of cards and all labor associated with a full system installation, to include full termination, connection, and labeling of each jack and telephone sets and components. Installation can be provided on a time and materials basis (see items 1 and 2) or on a turnkey basis with a written quote submitted to Secure Comm Technologies, Inc. for approval.

- **5) Training**
 - o Do you agree to perform end user training if necessary? _____
 - o Do you agree to perform admin training if necessary? _____

- **6) Fiber Optic**
 - o Can be provided on a time and material basis (see item 1 and 2) or on a turnkey basis with a written quote submitted to Secure Comm Technologies, Inc. for approval.

4. Secure Comm technologies, Inc. will provide work orders for each installation, service or MAC request. Additions to work orders may be verbal, as long as Contractor has Secure Comm Technologies, Inc. approval prior to providing service.

5. Secure Comm Technologies, Inc. maintains the right to discontinue this contract at any time with or without verbal notification to contractor.

6. Contractor agrees to maintain an acceptable level of insurance coverage (General Liability, Auto, Worker's Comp., Etc.) and provide a copy of the Certificate of Insurance coverage to Secure Comm Technologies, Inc.

Secure Comm technologies, Inc.

Contractor

Print Name: _____

Print Name: _____

Title: _____

Signature: _____

Date: _____

Title: _____

Date: _____

Fed Tax ID: _____

Certificate of Insurance: _____ Expiration: _____

Certifications or Experience:

What products are you equipped to provide support for: Telephone Systems, CCTV, Networks, Computers, Audio, Video, Display Technology, Cabling, and Alarms

Manufacturer	Product	On site support	Remote Support	End User and Admin Training

Corporation/Sole Proprietorship/Partnership/Other (Describe)

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Authorized Dealer for:

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Labor Rates

On Site		Trip Charge		Remote
Bus Day 8-5	OT	Bus Day 8-5	OT	
\$ /hr	\$ /hr	\$	\$	\$ /hr
End User Training			Admin Training	
\$ /hr			\$ /hr	

Response Time

To client site within 24 hours in MAC work	
After hours/Holidays-Emergency on site in 4 hours?	